

TRAINING SERVICES

CONTACT

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Donia, LLC
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CERTIFICATIONS

- Minority Business Enterprise
- Woman Business Enterprise
- Small Business Enterprise
- Disadvantaged Business Enterprise

CORPORATE DATA

DUNS #: 617794172
UEI #: JJ2KF657P5L8

NAICS CODES:

- 541611—Administrative Management and General Management Consulting Services
- 561320—Temporary Help Services
- 541690—Other Scientific and Technical Consulting
- 541990—Other Professional, Scientific and Technical Services
- 561311—Employee Placement
- 561499—Other Business Support
- 611430—Professional and Management Development Training
- 541214—Payroll Services

Donia LLC is a professional services consulting, business management consulting and staffing firm. We offer our services to government agencies, non-profit organizations, small, medium and large businesses nationwide as the primary vendor or subcontractor. We are establishing ourselves as the partner of choice for entities seeking competitive solutions and lasting results. Donia is a leading provider of high quality and result-driven training services to clients of any size in the public and private sectors.

Our mission for our training services operation is to provide quality training services and products to our clients every time. We approach each task with a strategy that ensures our learners are successful and achieve their qualifications in a timely manner, and that they receive quality services resulting in a positive learning experience.

SERVICES

Program Development • Program Assessment • Program Administration • Coaching • Instructional Systems Design • Curriculum and Materials Development • Various Training Methods • Classroom and Virtual Delivery • Web-Based Learning Development and Delivery • Online Help and e-Learning Development • Learning Management Systems • Workforce Development • Human Resources • Safety • Job Skills • Soft Skills Development • Adult Education • Products and Services • Technical Skills Development • Onboarding, Orientation • Employee Assistance • System or Process Adoption • Change Management

CORE COMPETENCIES

- Training Needs Assessment
- Program Evaluation
- Program Development and Administration
- Instructional Systems Design
- Curriculum and Materials Development
- Instructor-Led Classroom and Virtual Delivery
- Web-Based Learning Development and Delivery
- Online Help, CBTs and e-Learning Development
- Learning Management Systems

DIFFERENTIATORS

Our people: We hire and retain the best people • **Experience:** We have worked with clients in multiple states the prime or a subcontractor • **Leadership:** We have leadership with an excellent combination of analytical, planning, facilitation, and management skills • **Eagerness:** We approach each opportunity with enthusiasm and the knowing that we deliver exceptional services solutions • **Solution-oriented:** Our clients bring the needs and questions and we bring the solutions and answers • **Flexibility:** We are flexible • **Quality Assurance:** Best practices in Quality Assurance are integrated in everything we do • **Satisfaction-focused:** Client Relationship Management. • **Repeat Clientele**

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PAST PERFORMANCES

NEW YORK CITY

- Fire Department
- Department of Health & Mental Hygiene
- Administration of Children Services
- Human Resources Administration
- Housing Authority
- Department of Buildings
- Department of Consumer Affairs
- Department of Corrections
- Citywide Administration Services
- Parks and Recreation
- Department for the Aging
- Employee Retirement System
- Department of Environmental Protection
- Health and Hospitals Corporation
- Commission on Human Rights
- Metropolitan Transportation Authority
- City University of New York—La Guardia Community College

NEW YORK STATE

- Bureau of Housing & Support Services
- Department of Corrections and Community Supervision
- Office for People with Developmental Disabilities
- Office of General Services
- Thruway
- Education Department
- Office of Mental Health
- Insurance Fund
- University of New York

OTHER STATES

- Oregon Department of Administrative Services
- Oregon Department of Human Services
- Oregon Health Authority
- State of Missouri

FEDERAL

- US Department of Labor

PRIVATE SECTOR

- AM Trace
- cResults LLC
- Implex Partners
- Par Pharmaceuticals
- Securus
- Tappan Zee Bridge Constructors
- Port Authority of New York and New Jersey
- Jewish Board of Family and Children's Services
- Construction Exchange of Buffalo & WNY
- Black Box Corporation
- Emerge Systems, Inc.
- Merck
- Pfizer, Inc.
- Prude Construction Corp
- Builder's Exchange of Rochester